



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

REGULAR MEETING AGENDA
ELECTRONIC MEETING
MARCH 9, 2021 7:00 P.M.

This Agenda is in Accordance with Town Code §2-6 F (3)

**Please Be Advised That This Meeting Will Be Simulcasted on the Town of Dover's
YouTube Channel found online here:**

https://www.youtube.com/channel/UC7DBVyMoQEXu1U0Z_BkaBHA

Zoom Information – Phone
Phone: 929-205-6099
Meeting ID: 934 9554 7527
Passcode: A10mm2

Zoom Information - Computer
Meeting ID: 934 9554 7527
Passcode: 726852

A) CALL MEETING TO ORDER / SUNSHINE STATEMENT – Mayor Carolyn Blackman to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6. Notice of the meeting was sent to the Daily Record and Star Ledger on January 10, 2021 and published in the Record and Ledger on January 13, 2021. Notice was also posted on the Bulletin Board, in the Lobby and Entrance Doors of the Municipal Building and on the Town of Dover website.”

B) PLEDGE OF ALLEGIANCE – Mayor Carolyn Blackman to lead those in attendance in the Pledge of Allegiance to the Flag

C) ROLL CALL – Acting Municipal Clerk to Conduct Roll Call:

Name	Present	Absent	Excused
Alderman Correa			
Alderman Tapia			
Alderman Ballesteros			
Alderwoman Rugg			
Alderwoman Cruz			
Alderman Valencia			
Alderman Quinones			
Alderwoman Wittner			
Mayor Blackman			

D) APPROVAL OF MINUTES

1) January 19, 2021 – Regular Meeting Minutes

January 19, 2021 Regular Meeting Minutes

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

E) REPORT OF COMMITTEES

F) PRESENTATIONS, MUNICIPAL CORRESPONDENCE

1) Correspondence from JIF - 2020-2021 Elected Officials Risk Management Seminar:
Employment Practices Liability

G) ORDINANCES FOR FIRST READING

1) Ord. No. 3-2021 – Changing the Name of the Governing Body of the Town of Dover and the Title of its Elected Officials.

Introduction of Ord. 3-2021

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

2) Ord. No. 4-2021 – Supporting the Creation, Protection of Long Term Sustainability of Community Gardens.

Introduction of Ord. 4-2021

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

3) Ord. No. 5-2021 – Supporting the Integration of New Americans and Residents

Introduction of Ord. 5-2021

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

H) ORDINANCES FOR SECOND READING, PUBLIC HEARING AND ADOPTION

I) APPROVAL OF BILLS

1) Approval of Bills List (Res. 83-2021)

Resolution 83-2021

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

J) APPROVAL OF RESOLUTIONS

1) CONSENT AGENDA RESOLUTIONS

- 1) Res. 84-2021 – Res. Authorizing the consent to Postponement of Mortgage for the Property 15 South Highland Ave. owned by Johnny and Dora Parrales
- 2) Res. 85-2021 – Res. Appointing Fire Official – Captain Jon Sperry
- 3) Res. 86-2021 – Res. Appointing Consulting Engineer – CP Engineers
- 4) Res. 87-2021 – Res. Appointing dgRoberts to provide Municipal Planning Services

Resolutions 84-87 2021

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

2) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION

- 1) Res. 88-2021 – Res. Approving Taxis and Limos to be Licensed in the Town of Dover

Resolution 88-2021

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

3) Res. 89-2021 – Res. Consenting to the Authorization of Final Payment to John Garcia Construction Company Inc. for Water Main Improvements on Reservoir Road and Quaker Road in Randolph Township and approving the Final Close Out Change Order Reflecting an Overall Change in the Contract Amount of \$78,932.61 and Accepting a Maintenance Bond in the Amount of \$81,351.63.

Resolution 89-2021

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

K) OLD BUSINESS

L) NEW BUSINESS

1) NEW BUSINESS ITEMS

1) Administrator’s Report

2) ITEMS REQUESTED FOR DISCUSSION BY INDIVIDUAL ALDERMEN

M) PUBLIC COMMENT:

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the rights of residents to observe Governing Body Meetings. To ensure that all of our residents have the opportunity to offer comment, each statement/comment shall be held to a time period of five (5) minutes. Public comment has been solicited via the following manners:

All comments must include your name and residential address at the beginning of your comment.

- 1) By hand delivery - Comments may be submitted by hand deliver at Town Hall, located at 37 N. Sussex Street, Dover, NJ 07801 addressed to Acting Municipal Clerk John P. Schmidt. Comments may be dropped off during normal business hours, which are 8:30a.m. to 4:30p.m. up until 1:00 p.m. the day of the meeting.

- 2) By mail - Comments may be submitted by mail to Town Hall, 37 N. Sussex Street, Dover, NJ 07801 addressed to Acting Municipal Clerk John P. Schmidt. Comments must be received by 1:00 p.m., on the day of the meeting.
- 3) By email – Comments may be submitted until 1:00p.m. on the day of the meeting via email to publiccomment@dover.nj.us. The Subject of the Email Should be as follows “Public Meeting Comment” followed by the date of the meeting and Name. Example: **Public Comment 3/9/2021 John Public.**
- 4) All comments submitted in writing must include your name and residential address at the beginning of your comment.
- 5) Members of the public may also comment during the public comment portion by raising their hands via the Zoom platform, or if participating via phone by dialing *9 on your telephonic device. After commenting, please dial *9 again to lower your hand. All members of the public who wish to comment must state their name and residential address after being recognized to speak.

Public comment portions of our agenda are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Mayor and Board of Aldermen. The Mayor and Board will attempt to engage in dialogue but may not be able to respond to all public comments. However, all comments are considered and will be investigated and addressed as appropriate.

If you have a question that we are unable to answer at the Meeting, feel free to submit your questions to the Interim Town Administrator or the Office of the Municipal Clerk, in writing, and include your name, address and telephone number where you can be contacted. The email address of the Interim Town Administrator is jbennett@dover.nj.us and the email address of the Clerk’s Office is doverclerk@dover.nj.us. Questions will be answered within a reasonable time.

Please be courteous and mindful of the rights of others when providing comments. Comments may not be abusive, obscene or threatening. All members of the public attending Mayor and Board of Aldermen Meetings must treat each other and the Mayor and Board of Aldermen with respect. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers or members of the public.

ADJOURNMENT



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE No. 3-2021

ORDINANCE OF THE MAYOR AND THE BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS AND STATE OF NEW JERSEY, CHANGING THE NAME OF THE GOVERNING BODY TO “TOWN COUNCIL” AND THE TITLE OF ITS ELECTED OFFICIALS TO “COUNCIL MEMBER”

WHEREAS, the Town of Dover has a long history of being a municipality in the State of New Jersey going back to the nineteenth century; and

WHEREAS, the first governing body of the Town of Dover in 1869 was known as the Council; and

WHEREAS, while incorporated under the Town Form of government the governing body of the Town of Dover was known as the Common Council; and

WHEREAS, the Town Form of government, N.J.S.A. 40A:62-1 et. seq.; most recently amended by the 1988 Town Act, Chapter 7, Laws of 1988 refers to the governing body as council; and

WHEREAS, and in recognition that the best definitions reflect terms with clear and well-understood plain meanings; and

WHEREAS, the governing body of the Town of Dover has a commitment to equality and seeks to ensure that its governance is as inclusive and representative of our residents, business owners and visitors; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. The governing body of the Town of Dover shall henceforth be referred to as “Town Council” or “Mayor and Council of the Town of Dover” and the individual elected officials of the Town of Dover governing body shall henceforth be referred to as “Council Member.”
2. Wherever the term “Board of Aldermen” appears in any Town of Dover document, including but not limited to the Town Charter, Town Code and any and all legal and day-to-day operational documents, that term shall likewise be interpreted as “Town Council” and be interchangeable with same.
3. Whenever the term “Alderman” or “Aldermen” appears in a Town of Dover document, including but not limited to the Town Charter, Town Code and any and all legal and day-to-day operational documents, that term shall likewise be interpreted as “Council Member” and be interchangeable with same.
4. The title of Mayor of the Town of Dover, shall remain unchanged.
5. No re-printing of any Town of Dover documents shall be required upon these name changes, but updates may be periodically accomplished to reflect such new terms, dependent upon the Town’s fiscal constraints.

6. The appropriate Town officials are authorized to execute any collateral documents necessary to effectuate the purpose of this Ordinance, including any and all notices to local, County and State of New Jersey authorities.

BE IT FURTHER ORDAINED, that if any Chapter, Article, Section, or Subsection, clause, phrase or this Ordinance is for any reason held unconstitutional or invalid by any court of competent jurisdiction such decisions shall not affect the remaining portions of this ordinance.

BE IT FURTHER ORDAINED, this ordinance shall take effect upon the passage and publication according to law.

Carolyn Blackman, Mayor

Attest:

John P. Schmidt, Acting Municipal Clerk

INTRODUCED: _____

ADOPTED: _____



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE NO. 4-2021

AN ORDINANCE OF THE MAYOR AND THE BOARD OF ALDERMEN OF THE TOWN OF DOVER SUPPORTING THE CREATION, PROTECTION OF LONG- TERM SUSTAINABILITY OF COMMUNITY GARDENS

SYNOPSIS

The “Community Garden Act” provides a regulatory framework for the construction and operation of the Dover Community Garden in the Town of Dover, County of Morris, State of New Jersey.

BE IT ENACTED *by the Mayor and Board of Alderman of the Town of Dover, County of Morris, State of New Jersey:*

This act shall be known and may be cited as the “Community Garden Act.”

WHEREAS, the governing body of a municipality may make, amend, repeal, and enforce ordinances to adopt policies and procedures for the protection of public health, safety and welfare; and

WHEREAS, Community Gardens are any piece of private or public land where plants are grown and maintained by a group of individuals in the community. Community Gardens often produce food for individual consumption, and may produce food for charitable purposes, be designed for beautification of the community, and/or be used for educational purposes; and

WHEREAS, Community Gardens make a significant contribution to the civic and cultural life of communities and create gathering places that bring people together across boundaries of age and ethnicity; and

WHEREAS, Community Gardens provide access to healthy foods for people of all economic backgrounds, allowing residents to improve nutrition and lower food costs; and

WHEREAS, Community Gardens serve as a tool to fight obesity by positively contributing to the physical activity of participants, increasing access to nutritional foods, and serving as an important environmental and health educational tool; and

WHEREAS, Community Gardens provide positive attributes as urban green spaces: they beautify areas, build a sense of community among neighbors, abate criminal activity, and prevent trash accumulation, dumping, and littering in otherwise unused spaces; and

WHEREAS, Community Gardens contribute to the preservation, access to, and use of open spaces, vacant lots, and public parks; and

WHEREAS, Community Gardens empower residents to become more active in their communities, cultivating cross-cultural and intergenerational volunteers and leaders who come together to preserve open space and create gardens for the benefit of present and future generations.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover support the creation of sustainable Community Gardens on both public and private property and will establish policies and procedures to ensure the success of Community Gardens on both public and private property; and

BE IT FURTHER RESOLVED that the Town of Dover will work with local non-profit organizations, faith-based leaders, volunteer gardeners, and residents to identify public and private land suitable for Community Gardens; and

BE IT FINALLY RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey, as follows:

SECTION 1. That *Chapter 384* is hereby entitled “**Community Garden Act**,” pursuant to N.J.S.A. 40:49-4 (Codification of Ordinances) as follows:

§ 384-1 Community Gardens

A. Establishment

1. Purpose:

The purpose of this section is to provide a regulatory framework for the construction and operation of the Community Garden(s) within the Town of Dover.

2. Location:

A permanent Community Garden is hereby established within the Town of Dover, to be located at Block 1803 – Lot 7, known as Crescent Field. The Town of Dover may dedicate other public spaces for additional Community Gardens.

3. Use:

a. Charitable

The Community Garden of the Town of Dover shall be available for the purpose of growing fruits, vegetables, flowers, and herbs, and the crop yields shall be donated to food pantries and soup kitchens located within the Town of Dover.

b. Educational

The Community Garden of the Town of Dover shall also serve as an educational space for residents to learn about food self-sustainability and the process of growing vegetables, fruits, flowers, and herbs.

4. Operation:

The Community Garden shall be operated by a group of residents and local non-profit volunteers as per section 384-1B of this Chapter. This group shall be known as the Dover Community Garden Advisory Committee.

5. Fees:

No plots of the Community Garden located at Block 1803 – Lot 7 in Crescent Field shall be available for rent to residents. The Town of Dover may develop additional spaces for

additional Community Gardens and may rent plots to residents of the Town of Dover within these additional spaces.

B. Dover Community Garden Advisory Committee

1. Appointment:

The Dover Community Garden Advisory Committee shall be composed by a total of nine (9) members. Seven (7) of the members shall be residents of the Town of Dover and two shall be members of Dover charitable non-profit organizations, food pantries, or soup kitchens located in and serving residents of the Town of Dover.

2. Term:

Advisory committee members shall be appointed every year by the Mayor and Board of Aldermen during the annual reorganization meeting for a term of one calendar year expiring on December 31 of the same year. Any vacancy occurring in a term of membership shall be filled in the same manner as the original appointment for the unexpired term.

3. Responsibilities:

a. Design and Implementation

The Dover Community Garden Advisory Committee shall be responsible for the initial design and implementation of the Community Garden.

b. Daily Operation

The Dover Community Garden Advisory Committee shall be responsible for the daily operations of the Community Garden.

c. Annual Budget and Donations

The Dover Community Garden Advisory Committee shall be responsible for developing an annual operational budget and securing charitable donations to operate and maintain the Community Garden in coordination with the Mayor and the Board of Aldermen.

d. Educational Campaign

The Dover Community Garden Advisory Committee shall be responsible for developing a comprehensive educational and awareness campaign to reach the Town's residents in coordination with the Mayor and the Board of Aldermen.

e. Enforcement of Rules, Regulations & Specifications

The Dover Community Garden Advisory Committee shall be responsible for enforcing all the rules, regulations, and specifications set for in section 384-1C of this Chapter.

C. Rules, Regulations & Specifications

The Community Garden shall be subject to the following rules, regulations, and specifications:

1. Hours:

Dawn to dusk. Fence/gate must be kept closed and locked at all times when no gardeners are present.

2. Season:

April 1 through November 15 or as otherwise established by the Dover Community Garden Advisory Committee. Any deviation from the identified season must be provided simultaneously in writing (email acceptable) to the Town Administrator, the Department of Public Works, the Chief Law Enforcement Officer, and the Chair of the Economic Development and Redevelopment Committee. Cultivation and planting must be started by May 1, and plots must be tended through the time of fall cleanup. The Dover Community

Garden Advisory Committee and their volunteer gardeners are expected to spend an appropriate amount of time in maintaining the Community Garden so that it remains attractive (recommended minimum four hours per week).

3. Parking:

In designated or legal parking areas only.

4. Structures:

Elaborate garden structures, fountains or the use of multiple decorative items are prohibited. However, stakes, tomato cages and similar gardening devices are allowed and must be stored and secured at the end of each season (wooden devices must be made of non-chemical treated wood).

5. Raised Beds:

The Community Garden located at Crescent Field shall be made of raised beds made of food safe wood. Chemical-treated or pressure-treated wood shall not be allowed.

6. ADA Accessible:

Raised beds and educational areas should be accessible to residents with disabilities and the minimum width of a clear aisle must be 32 inches or more to allow a general wheelchair to pass between raised beds and passageways.

7. Weeds:

All waste, weeds, etc., shall be disposed of off-site except for compostable matter, which may be disposed of in areas designated by the Dover Community Garden Advisory Committee. No illegal or invasive species of plants are permitted.

8. Water:

If water is available at the Community Garden, please note that water from the watering spigots or rainwater storage containers provided in the Community Garden should be treated as nonpotable and is for use in the Community Garden only. Hoses are not permitted. Water must be securely turned off after each use.

9. Fertilizers and pesticides:

The use of nonorganic pesticides, fungicides, herbicides and fertilizers is prohibited.

10. Tools and Storage:

The Dover Community Garden Advisory Committee and their volunteer gardeners are responsible for storing tools in the designated shed(s) within the Community Garden.

11. Children:

Children under 18 must be supervised by an adult. Pets and other animals are always prohibited.

12. Smoking/Vaping/Tobacco/Alcohol products:

Smoking of any substance and Vaping of any substance is prohibited at all times. Chewing tobacco is prohibited at all times. Alcohol is prohibited at the Community Garden at all times.

13. Rules of conduct:

All volunteer gardeners and visitors shall observe all laws of the State of New Jersey, all ordinances of the Town of Dover, the rules of conduct established by the Dover Community Garden Advisory Committee, as well as the rules and regulations for the use of Town of Dover parks and recreation spaces, and all other regulations set forth in the Town of Dover Code.

14. Indemnification:

All persons using the Community Garden assume any and all risks associated with the use of the Community Garden. Prior to use of the Community Garden, each person shall execute and deliver to the Town of Dover a hold harmless and indemnification agreement, which the Town shall provide. No person shall be permitted to participate in the Community Garden until said hold harmless and indemnification agreement shall be signed and filed with the Clerk of the Municipality.

15. Violations:

Use of the Community Garden is a privilege. The Town of Dover reserves the right to suspend or permanently revoke the use of the Community Garden by any person for failure to observe the rules and regulations established in this article or by the Dover Community Garden Advisory Committee. Upon violation of any rule or regulation, a written notice will be issued, and the violator will be given a reasonable opportunity to correct the violation. If the violation does not cease or is not cured within 14 days, a second written notice will be issued. If the violation has not ceased or been cured within 14 days of the second notice, the person's entrance to the Community Garden may be revoked. Any violation of any federal laws or State of New Jersey laws may result in immediate suspension or revocation of all Garden privileges without notice pending the conclusion of an investigation by the proper authorities and possibly an internal administrative investigation. Volunteer Gardeners and visitors may also be suspended for any period of time ranging from 24 hours to Until Further Notice (UFN) for a violation or pending an investigation into any allegations of a violation of any regulation of the Garden, ordinance of the Town of Dover, or any state or federal law.

SECTION 2: All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of any inconsistency.

SECTION 3: If any section, subsection, paragraph, clause or provision of this ordinance shall be adjudged to be invalid, such adjudication shall apply only to such section, subsection, paragraph, clause or provision and the remainder of this ordinance shall be deemed valid and effective.

SECTION 4: This ordinance shall take effect upon the last to occur of the (i) filing with the Morris County Planning Board, and (ii) and option and publication on the manner required by New Jersey law.

Attest:

Carolyn Blackman, Mayor

John P. Schmidt, Acting Municipal Clerk

INTRODUCED: _____

ADOPTED: _____



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE NO. 5-2021

AN ORDINANCE OF THE MAYOR AND THE BOARD OF ALDERMEN OF THE TOWN OF DOVER SUPPORTING THE INTEGRATION OF NEW AMERICANS AND RESIDENTS

SYNOPSIS

“New Americans Integration Act,” provides a regulatory framework for the development of comprehensive programs and initiatives to integrate New Americans and new residents to our community in the Town of Dover, State of New Jersey.

BE IT ENACTED by the Mayor and Board of Alderman of the Town of Dover, County of Morris, State of New Jersey:

This act shall be known and may be cited as the
“New Americans Integration Act”

WHEREAS, the governing body of a municipality may make, amend, repeal and enforce ordinances to adopt policies and procedures for the protection of public health, safety and welfare; and

WHEREAS, on May 12, 2015 the Mayor and Board of Alderman adopted unanimously a resolution supporting driver licenses for undocumented immigrants; and

WHEREAS, on December 22, 2015 the Mayor and Board of Alderman adopted unanimously an ordinance creating a municipal identification program becoming the third municipality in New Jersey to adopt this initiative, and

WHEREAS, on July 11, 2017 the Mayor and Board of Alderman adopted unanimously a resolution designating the Town of Dover a Fair and Welcoming Community; and

WHEREAS, the Mayor and Board of Aldermen believe it is in the best interests of the Municipality to develop a comprehensive plan for addressing the needs of our New Americans and new residents; and

WHEREAS, a core value of this Mayor and Board of Aldermen is inclusion, the Town of Dover shall foster a culture and environment that makes it a vibrant, global town where our immigrant, refugee and new residents can fully participate in and be integrated into the social, civic, and economic fabric of Dover; and

WHEREAS, on January 28, 2020 the Mayor and Board of Aldermen adopted unanimously Ordinance 1-2020 the Mayor and Board of Aldermen which established a Wage Theft Prevention Act; and

WHEREAS, on August 25, 2020 the Mayor and Board of Aldermen adopted unanimously Resolution 207-2020 declaring racial inequity a public health crisis; and

WHEREAS, on February 9, 2021 the Mayor and Board of Aldermen passed Resolution 72-201 in support of President Biden’s comprehensive and humane immigration reforms proposal; and

WHEREAS, the Town of Dover is committed to continue building a welcoming, safe, and hate-free environment in all our neighborhoods, where all immigrants and refugees are welcomed, accepted, and integrated; and

WHEREAS, the Town of Dover encourages business leaders, civic groups, community institutions, and residents to join in a community-wide effort to adopt policies and practices that promote integration, inclusion, and equity; and

WHEREAS, according to the 2015-2019 U.S. Census – Quickfacts Report 46% of the population of the Town of Dover is foreign born, 69% speak a language other than English, and 68% of the population is Hispanic/Latino; and

WHEREAS, according to the 2015-2019 U.S. Census – Quickfacts Report, the annual per capita income averages \$29,026 and \$71,903 per household; and

WHEREAS, according to “Citizen Gain: The Economic Benefits of Naturalization for Immigrants and the Economy,” p.7. becoming an U.S. Citizen improves one’s standard of living where naturalized immigrants make at least \$10,000 more in income on average than non-citizen immigrants and are at least half as likely to live below the poverty line; and

WHEREAS, naturalized citizens are almost twice as likely as non-citizens to be homeowners (65 percent vs. 34 percent); and

WHEREAS, through naturalization, immigrants are more likely to integrate into their local communities through educational advances, home ownership, and an increased standard of living; and

WHEREAS, according to the Center and Migration Studies (CMS), about 311,000 immigrants in New Jersey are eligible to obtain naturalization; and

WHEREAS, New Jersey has the fifth largest immigrant population in the United States with more than 2 million foreign-born residents and the third largest proportion of immigrant residents; and

WHEREAS, on July 4, 2019, Governor Murphy signed Executive Order No. 74 to advance immigration integration and welcoming strategies in New Jersey and directing the Departments of Human Services and Labor and Workforce Development to collaboratively develop and launch an Office of New Americans (“ONA”), with the mission of empowering immigrants and refugees throughout the state; and

WHEREAS, the Town of Dover needs to fully engage New Americans and residents and encourage them to take part in our government, economy and community; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover supports the integration of New Americans and new residents to the fabric of our Town; and

BE IT FURTHER RESOLVED the Town of Dover will work with all its departments and employees, board and commissions, local non-profit organizations, faith-based organizations, civic leaders, labor and Civil Rights leaders, local businesses, and state and national government entities and representatives to develop comprehensive programs and initiatives to integrate New Americans and residents to our Town; and

BE IT FINALLY RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey, as follows:

SECTION 1. That the *Chapter 385* is hereby entitled “**New Americans Integration Act**,” pursuant to N.J.S.A. 40:49-4 (Codification of Ordinances) as follows:

§ 385-1 New Americans Integration Act

A. Establishment

1. Purpose:

The purpose of this section is to provide the framework for the design of programs and initiatives to fully integrate New Americans and residents within the Town of Dover.

2. Guiding Principles:

The design of programs and initiatives to fully integrate New Americans in the Town of Dover shall follow the following guiding principles:

- a. Directly engage immigrant communities and new residents.
- b. Promote opportunity, equity, integration, inclusion, and economic mobility.
- c. Build trust and protect immigrant communities.

B. Programs and Initiatives

The New Americans Integration Act shall develop and implement programs, initiatives, and campaigns, and build partnerships with diverse organizations and institutions aimed to:

1. Developing and distributing of a comprehensive Welcoming Community Toolkit
2. Supporting job skills and professional development for New Americans
3. Connecting New Americans to business resources to harness their entrepreneurial spirit and nurturing entrepreneurship and small business growth
4. Strengthening outreach to immigrants and refugees to promote awareness of labor protections and rights
5. Reinforcing the connections between New Americans and our communities through civic engagement and other opportunities

6. Increasing access to English-for-Speakers-of-other-Languages (ESOL) training and Expanding the opportunities for linguistic integration and education
7. Preparing New Americans for the naturalization process and increase the availability of reduced-cost legal services for immigrants and refugees
8. Maximizing the number of young people receiving Deferred Action for Childhood Arrivals (DACA)
9. Promoting productive engagement between New Americans and law enforcement.
10. Reducing exploitation of New Americans by scammers and con artists including but not limited to Notario Fraud
11. Ensuring and enhancing language access at the various departments of the Town of Dover
12. Encouraging New Americans to volunteer and serve in their communities
13. Enhancing opportunities for home ownership for New Americans
14. Connecting New Americans with developmental disabilities and their families with needed resources, information, and services
15. Educating New Americans on the basics of our legal system and how to navigate the different levels and branches of government and the various services and programs available to them at the local, county, state, and federal levels
16. Supporting and developing programs and materials that educate New Americans about the history, architecture, and culture of the Town of Dover, State of New Jersey, and the United States of America
17. Supporting and developing programs and materials that promote respect amongst all members of our community

C. Implementation

Any and all programs, initiatives, campaigns and partnerships set forth in article B of this act shall be implemented by the Office of the Mayor, the Town Business Administrator, the Municipal Attorney, the Constituent Affairs Coordinator, in conjunction with a Standing Committee on New Americans and Integration composed of up to three Aldermembers, who shall be appointed annually by the Mayor during the re-organization meeting. Nothing herein shall be construed as to restrict access to programs or materials created or produced pursuant to this ordinance to any resident of the Town of Dover.

SECTION 2: All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of any inconsistency.

SECTION 3: If any section, subsection, paragraph, clause or provision of this ordinance shall be adjudged to be invalid, such adjudication shall apply only to such section, subsection, paragraph, clause or provision and the remainder of this ordinance shall be deemed valid and effective.

SECTION 4: This ordinance shall take effect immediately upon publication as provided by law.

Carolyn Blackman, Mayor

Attest:

John P. Schmidt, Acting Municipal Clerk

INTRODUCED: _____

ADOPTED: _____

DRAFT



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 83-2021 BILL LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$1,357,201.52
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$1,610,405.30
GENERAL CAPITAL ACCT claims in the amount of:	\$8,900.57
WATER UTILITY RESERVE ACCT claims in the amount of:	\$47,490.22
WATER UTILITY ACCT claims in the amount of:	\$47,993.75
WATER CAPITAL ACCT claims in the amount of:	\$240,267.35
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$493.66
PARKING UTILITY ACCT claims in the amount of:	\$2,523.78
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$0.00
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$921.10
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$5,525.35
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$58,000.00
COAH TRUST ACCT claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$3,379,722.60

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

GENERAL CAPITAL ACCT claims in the amount of:	\$40,000.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$6,422.93
PARKING UTILITY ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$567.86
TOTAL CLAIMS PAID	\$46,990.79

TOTAL BILL LIST RESOLUTION

\$3,426,713.39

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: 3/9/2021



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 84-2021

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE CONSENT TO POSTPONEMENT OF MORTGAGE FOR THE PROPERTY 15 SOUTH HIGHLAND AVE. OWNED BY JOHNNY AND DORA PARRALES

WHEREAS, the Town of Dover Rehabilitation Program (the “Program”) provides financial assistance for the rehabilitation of owner-occupied houses to assist residents in the removal of unsafe conditions in their dwellings, interior improvements and premise repairs; and

WHEREAS, Johnny and Dora Parrales, residing at 15 South Highland Ave., Dover, New Jersey obtained funding from the Program in an amount of fourteen thousand twenty-five dollars which was recorded on September 8, 2008 in the Office of the County Recording Officer of Morris County, in Bok 21152 of Mortgages on Page 1935; and

WHEREAS, the Mayor and Board of Aldermen adopted Res. 232-2013 authorizing the postponement of mortgage; and

WHEREAS, Johnny and Dora Parrales are seeking to refinance their home again with a private lender, requiring a Postponement of Mortgages allowing the Program loans to be subject, subordinate, and inferior to the new mortgage; and

WHEREAS, Johnny and Dora Parrales have requested that the Mayor and Board of Aldermen consent to such Postponement of Mortgages; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, the following:

1. The Mayor and Board of Aldermen acknowledge and consent to the Postponement of Mortgages, and hereby authorize John O. Bennett, III, Administrator, to execute the documents necessary to effectuate the requested Postponement of Mortgage.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on March 9, 2021.

John P. Schmidt, Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 85-2021

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING FIRE OFFICIAL

WHEREAS, there is a need to appoint a Fire Official for the Town of Dover; and

WHEREAS, Fire Chief Jon Filosa has recommended that Captain Jon Sperry be appointed Fire Official; and

WHEREAS, the Business Administrator of the Town of Dover has reviewed the recommendation and concurs that Captain Sperry be appointed Fire Official; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, consents to the appointment of Captain Jon Sperry as Fire Official.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on March 9, 2021.

John P. Schmidt, Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 86-2021

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING CP ENGINEERS TO PROVIDE CONSULTING ENGINEERING SERVICES FOR THE YEAR 2021 THROUGH A FAIR AND OPEN PROCESS IN ACCORDANCE WITH N.J.S.A. 19:44A-20.5 ET SEQ.

WHEREAS, the Town of Dover (the “Town”), has a need for Professional Consulting Engineering Consulting Services; and

WHEREAS, N.J.S.A. 19:44A-20.4 provides for a Fair and Open Process through Requests for Qualifications (RFQ’s), and

WHEREAS, the Town advertised a Request for Qualifications for the position; and

WHEREAS, each submitted RFQ was opened by the Qualified Purchasing Agent and Acting Municipal Clerk and all responsive RFQ’s were reviewed by the Qualified Purchasing Agent; and

WHEREAS, the proposal submitted from CP Engineers was found qualified; and

WHEREAS, it has been recommended that a contract be awarded to CP Engineers, LLC; and

WHEREAS, the Interim Chief Financial Officer has certified that funds are available for this award; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. CP Engineers be and hereby is appointed, through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., to provide Consulting Engineering Services to the Town of Dover as outlined in the RFQ response: Principal \$168, Senior Project Manager \$159, Project Manager \$154, Senior Project Engineer \$149, Project Engineer \$134, Staff Engineer \$125, Engineering Technician \$99, Senior Project Env Scientist \$144, Project Env Scientist \$129, Staff Env Scientist \$114, Env Technician \$99, Licensed Operator \$88, Operator Technician \$78, Managing Construction Inspector \$104, Sr. Construction Inspector \$88, Construction Inspector \$78, Field Technician \$83, Jr. Engineering Technician \$68, Administrative \$57 and other costs as outlined in the RFQ such as mailing and shipping costs
2. That the Mayor and Acting Municipal Clerk are hereby authorized to enter into a contract with CP Engineers for services outlined above.
3. That the Professional Service Vendor shall submit a standard form contract, Business Registration Certificate and W-9 within 45 days of the date of this resolution to the

Office of the Municipal Clerk. Failure to do so will result in the voiding of this appointment.

4. That the Municipal Clerks Office is authorized to publish notice of this award in the Daily Record, within 10 days of the award.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on March 9, 2021.

John P. Schmidt
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 87-2021

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING dg ROBERTS TO PROVIDE MUNICIPAL PLANNING SERVICES FOR THE YEAR 2021 THROUGH A FAIR AND OPEN PROCESS IN ACCORDANCE WITH N.J.S.A. 19:44A-20.5 ET SEQ.

WHEREAS, the Town of Dover (the “Town”), has a need for Professional Municipal Planning Services; and

WHEREAS, N.J.S.A. 19:44A-20.4 provides for a Fair and Open Process through Requests for Qualifications (RFQ’s), and

WHEREAS, the Town advertised a Request for Qualifications for the position; and

WHEREAS, each submitted RFQ was opened by the Qualified Purchasing Agent and Acting Municipal Clerk and all responsive RFQ’s were reviewed by the Qualified Purchasing Agent; and

WHEREAS, the proposal submitted from dg Roberts was found qualified; and

WHEREAS, it has been recommended that a contract be awarded to dg Roberts, LLC; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this award; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. dg Roberts be and hereby is appointed, through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., to provide Municipal Planning Services to the Town of Dover as outlined in the RFQ response at a rate of \$150.00 per hour.
2. That the Mayor and Acting Municipal Clerk are hereby authorized to enter into a contract with dg Roberts for services outlined above.
3. That the Professional Service Vendor shall submit a standard form contract, Business Registration Certificate and W-9 within 45 days of the date of this resolution to the Office of the Municipal Clerk. Failure to do so will result in the voiding of this appointment.
4. That the Municipal Clerks Office is authorized to publish notice of this award in the Daily Record, within 10 days of the award.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

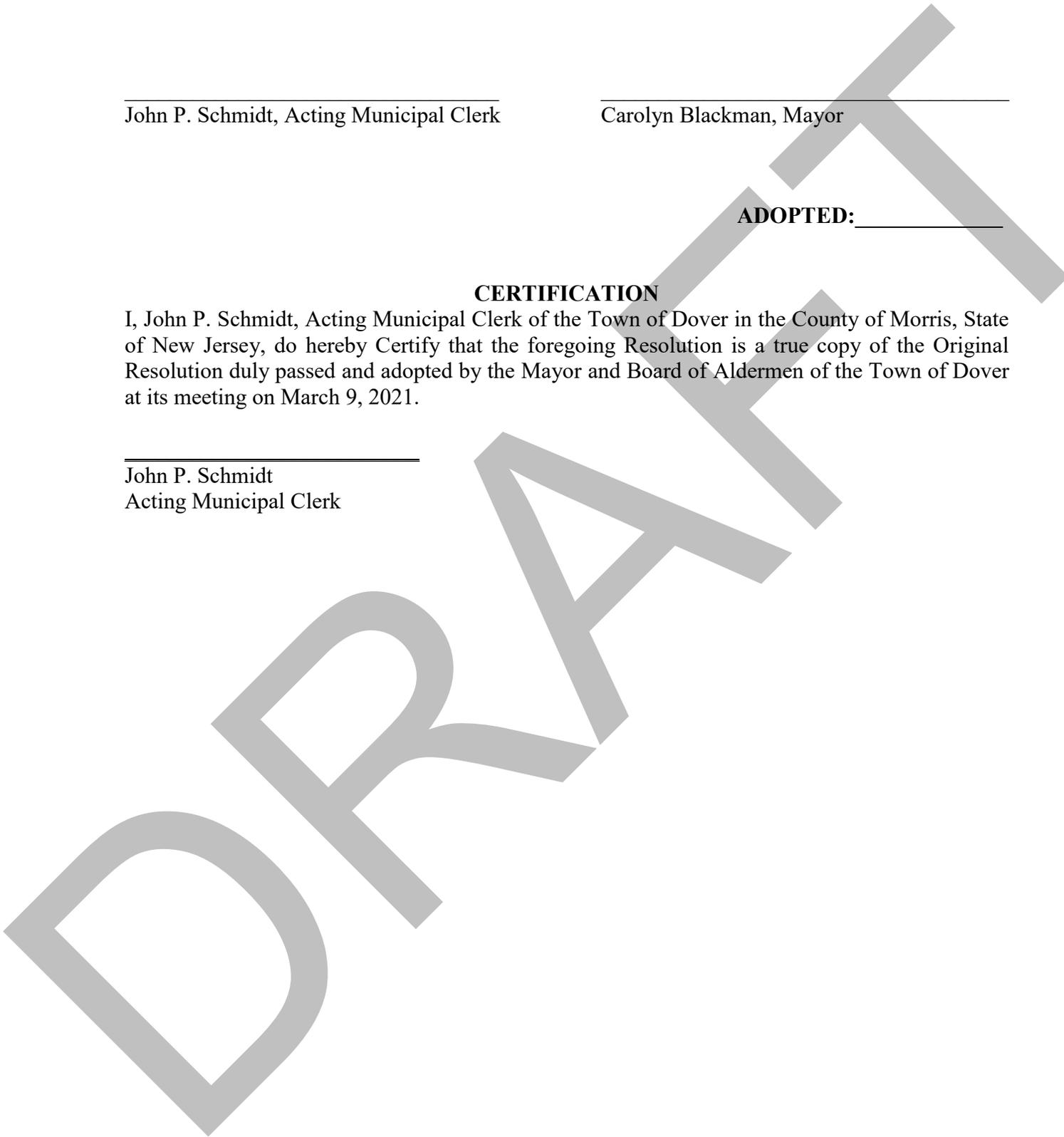
Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on March 9, 2021.

John P. Schmidt
Acting Municipal Clerk





TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 88-2021

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER

WHEREAS, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicab(s)/limo(s);

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

FIRST CLASS OF DOVER

2011 TOYOTA	OT2488	4T1BF3EK9BU151834	TAXI #80
2014 TOYOTA	OT442C	4T1BF1FKOEU454671	TAXI #15
2012 HYUNDAI	OT2491	KMHDH4AEOCU305728	TAXI #9
2013 HYUNDAI	OT2463	KMHDH4AE1DU944623	TAXI #81
2012 TOYOTA	OT6644	4T4BF1FK7CR219235	TAXI #7
2012 TOYOTA	OT315A	4T1BF1FK6CU097817	TAXI #1
2012 TOYOTA	OT335A	4T1BF1FK9CU086360	TAXI #11
2013 TOYOTA	OT336A	5TDKK3DC9DS401669	TAXI #6
2012 TOYOTA	OT338A	4T1BF1FK2CU108098	TAXI #79
2011 TOYOTA	OT360C	4T1BB3EK6BU129527	TAXI #72
2012 FORD	OT359C	1FAHP2EWXCG122681	TAXI #71

PREMIER CAR SERVICES CORP

2014 TOYOTA	OT444C	4T4BF1FKOER405069	TAXI #25
2016 TOYOTA	OT346A	4T4BF1FK3GR575817	TAXI #28
2013 DODGE	OT344A	2C4RDGCGODR502564	TAXI #23

ATTEST:

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on March 9, 2021.

John P. Schmidt
Acting Municipal Clerk

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TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 89-2021

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY CONSENTING TO THE AUTHORIZATION OF FINAL PAYMENT TO JOHN GARCIA CONSTRUCTION CO. INC. FOR WATER MAIN IMPROVEMENTS ON RESERVOIR ROAD AND QUAKER ROAD IN THE TOWNSHIP OF RANDOLPH AND APPROVING THE FINAL CLOSE-OUT CHANGE ORDER REFLECTING AN OVERALL CHANGE IN THE CONTRACT AMOUNT OF \$78,932.61 AND ACCEPTING A MAINTENANCE BOND IN THE AMOUNT OF \$81,351.63

WHEREAS, by way of Resolution 2021-03 the Dover Water Commission authorized a final payment to John Garcia Construction Co. for the Water Main Improvements on Reservoir Road and Quaker Road in the Township of Randolph and approving the final close-out change order reflecting; and

WHEREAS, the Water Commission received BIDS on July 2, 2020 for the project and awarded the contract on July 7, 2020 in the amount of \$621,276.81; and

WHEREAS, John Garcia Construction Co. Inc., provided the Water Commission Engineer with Maintenance Bond No. CSC-226984M in the amount for the above referenced project and Final Closeout Change Order, which Final Payment Estimate reflected a decrease to the original contract in the amount of \$78,932.62, reflecting a total of \$542,344.20 for completion of the project instead of \$621,276.81; and

WHEREAS, the Water Commission accepted the work performed by John Garcia Construction Inc., and approved Final Payment Estimate No. 2 and Close-Out Change Order for work on the above referenced project and authorized payment to John Garcia Construction Co., Inc. of 183 Frayar Lane, Clifton, New Jersey, in the amount of \$10,846.88, as the above Maintenance Bond has been posted and accepted consistent with the Final Closeout Change Order for water main improvements on Reservoir Road, between 159 Reservoir Road and Quaker Church Road, in the Township of Randolph, New Jersey; and

WHEREAS, the Water Commission has requested Mayor and Board of Aldermen adopt a resolution effectuating the above action; and

WHEREAS, the Chief Financial Officer of the Town of Dover has advised that there are available funds and has approved this action; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, consents to the authorization to accept the work performed by John Garcia Construction Inc., and approves Final Payment Estimate No. 2 and Close-Out Change Order for work on the above referenced project and authorizes payment to John Garcia Construction Co., Inc. of 183 Frayar Lane, Clifton, New Jersey, in the amount of \$10,846.88, as the above Maintenance Bond

has been posted and accepted consistent with the Final Closeout Change Order for water main improvements on Reservoir Road, between 159 Reservoir Road and Quaker Church Road, in the Township of Randolph, New Jersey; and

BE IT FURTHER RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, that relevant Town Officials are hereby authorized to assist the Water Commission to effectuate this resolution.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on March 9, 2021.

John P. Schmidt, Acting Municipal Clerk